

# NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health & medical Sciences, Shillong  
(An Autonomous Institute, ministry of Health and Family Welfare, Government of India)  
Director's Block, P.O. Mawdiangdiang, Branch, Shillong-793018, Meghalaya

No.NEIGR-Estt-I/53/2011/Vol I/150

Dated Shillong the 1st December 2021.

## CIRCULAR

In terms of the Institute Circular No. NEIGR-Estt-I/53/2011-9 dated 26<sup>th</sup> April, 2011, all concerned Faculty, Group A & B Officers are to furnish **Immovable Property Return (IPR)** for the year 2021 as on 01.01.2022 by 31<sup>st</sup> January 2022 in compliance to DOPT O.M No.11013/3/2011-Estt.A dated 11<sup>th</sup> April 2011 read with Rule 18 (1) (ii) of CCS (Conduct) Rules.

Hence, all concerned Faculty, Group A & B Officers are requested to submit the IPR for the year 2021 in the prescribed format (copy can be downloaded from Institute's website) to this office by 31<sup>st</sup> January, 2022 positively without any delay.

**Non- submission of the IPR within the stipulated time period/ date leads to administrative difficulties while processing their case(s) for Vigilance Clearance which may lead to denial of Vigilance Clearance. The Vigilance Clearance are required for processing cases related with Confirmation in service, promotion, travel abroad for personal visit/attending Conferences etc. (by Faculty) and other requirement for service matters.**

Administrative Officer,  
Establishment – I.

Dated Shillong the 1st December 2021.

Memo. No.NEIGR-Estt-I/53/2011/Vol I/150

Copy for information & necessary action to:-

1. The Dean, NEIGRIHMS, Shillong.
2. The Medical Superintendent, NEIGRIHMS, Shillong.
3. The Deputy Financial Adviser, NEIGRIHMS, Shillong.
4. The Principal I/C, College of Nursing, NEIGRIHMS, Shillong.
5. All Heads of Departments, NEIGRIHMS, Shillong.
6. The Law Officer, Legal, Vigilance & Disciplinary Cell, NEIGRIHMS, Shillong.
7. The Executive Engineer (C), NEIGRIHMS, Shillong.
8. The Store & Procurement Officer, NEIGRIHMS, Shillong.
9. The Nursing Superintendent/ Deputy Nursing Superintendents, NEIGRIHMS, Shillong.
10. The Librarian, NEIGRIHMS, Shillong.
11. The Deputy Chief Dietician, NEIGRIHMS, Shillong.
12. The Chief Security Officer, NEIGRIHMS, Shillong.
13. The Deputy Registrar - Estt- II/ Assistant Registrar Estt-II, Asstt.Registrar – Estt III & GAD.
14. Accounts Officer, NEIGRIHMS, Shillong.
15. The Asst. Accounts Officer (A), NEIGRIHMS, Shillong.
16. P.A. to the Director for information of the Director, NEIGRIHMS, Shillong.
17. P.S. to the Deputy Director (Admn) for information of the Deputy Director (Admn).

18 Institute website

Administrative Officer,  
Establishment – I.